

**UNION CONGREGATIONAL UNITED CHURCH OF CHRIST
COMMON MINISTRY
MINUTES OF THE MEETING OF JANUARY 11, 2024**

Present:

Absent:

Pastors	Bridget Flad Daniels	
Moderator	Tim Harder	
Vice Moderator	Heather Collins	
Treasurer	Sandy Polarek	
Clerk	Gail Hohenstein	
Education	Beth Piontek	
Gifts & Memorials	Kathy Baldwin	Dan Pagel
Inreach & Membership	Denise Olson	
Outreach		Jammie VerGiesen
Stewardship	Clay Reese	
Worship	Zoe Harkoff	
Communications Coordinator		Ruth Homrighaus, Mary Ann Hudson
JOSHUA Liaison		Steve Hartman
Guest(s)		

*HOW DOES WHAT WE AS COMMON MINISTRY ARE DOING AFFECT THE
CHURCH'S RACIAL AND SOCIAL JUSTICE WORK?*

Moderator Tim Harder called the meeting to order at 6:07 p.m.

Gathering Prayer: Clay shared a prayer.

Additions to the Agenda: None.

Congregational Joys and Concerns: Joys and concerns were shared.

Minister's Report: Bridget shared that she felt this Christmas was one of the best she's ever had—the music was delightful, there was a remarkable spirit of folks coming together and attendance was higher than the last pre-COVID year. She is among broad spectrum of folks who have been invited to participate in a training for a group focused on fair elections. Unfortunately, the training is on Ash Wednesday, so she is unsure about her ability to attend. She reported we have a new custodian, Brad Dorin. Has been diligent about snow removal and cleaning. Will be here Sunday mornings and then Monday-Thursday. Ray Thompson, our Organist, has given notice that he is resigning. February 11 will be his last Sunday. She and Haley have discussed next steps, which will include interim organists, some opportunities outside of worship to hear some music we don't often hear, listening opportunities, and a written survey. They plan to put together a team to do active listening in those offerings to then create a position description and hopefully post the position in March and interview in mid-to-late April. The intent is not to significantly change the focus of our music, but rather to do some tweaking, freshening, and maybe (or not) doing some things differently.

Clerk's Report

The minutes for the regular meeting of December 2023 were approved (Heather/Kathy). Gail reported that the following Gifts & Memorials motion was adopted by email vote:

Motion to approve a grant of up to \$2,250.00 for expenditures to support the 2024 MLK Day of Service, with reimbursement of expenses to be made to We All Rise upon presentation of appropriate evidence of expenditures made.

Gail noted that she will not be present for the March meeting, and that upon appointment as Clerk pro tem, Heather Collins has agreed to take minutes at that meeting. Gail read a thank you note from Eric Goska.

Treasurer's Report

Sandy distributed the regular financial reports for December (attached). She highlighted that December income was greater than expenditures and noted there was nothing out of the ordinary. We spent about \$13,000 more than we took in for the year and are left at year end with about \$8,000 in surplus. The report was accepted (Clay/Kathy).

New Business

- Annual Meeting – There will not be a Zoom alternative. The meeting will be January 28 right after the service. A potluck will follow with ham and rolls provided. Common Ministry will need help with setup and cleanup.

Continuing Business

- 2024 Budget Update: Sandy distributed the proposed 2024 budget (attached). After discussion, it was approved for presentation to the congregation at the Annual Meeting (Sandy/Denise).
- Generosity Team Update: A letter will be sent to folks who pledged in 2023 but who have not pledged for the 2024 budget. \$317,000 has been pledged to date. The team is working on an April campaign focusing on people who don't generally pledge.
- 2024 Nominating Committee Update: Sandy distributed a draft. Stewardship chair continues to be vacant.

Ministry Reports (unless covered in Ministry meeting minutes)

EDUCATION

No report. Helen Krueger is retiring from Education Ministry. Thanks for her long and meaningful service.

GIFTS & MEMORIALS

Gifts and Memorials recommends approval of a \$1,200 grant to, in collaboration with JOSHUA, bring "The F Word" exhibit to the Union church hall for 10 days in March to coincide with the church's exploration of the Forgiveness Project as our Lenten theme. The motion carried.

MEMBERSHIP & INREACH

Denise reiterated the need for Common Ministry assistance for the Annual Meeting potluck

OUTREACH

No report. Hopefully weather will cooperate for the MLK Day of Service.

STEWARDSHIP

Clay wanted to express thanks for the work that Marty Thiel and Jim Smithback have done recently.

WORSHIP

Lent/Easter planning has begun. Glen Verstegen has stepped down as lead usher. Thank you, Glen for your years in this role. Tim Dantoin has agreed to assume this role.

JOSHUA Report: Bridget shared that the Housing Task Force has begun its work.

Other: Thanks to Clay and Heather for time on an many contributions to Common Ministry as their terms in their current roles come to an end.

Communications Report: No report.

Adjournment

Motion to adjourn was approved. After prayer, the meeting was adjourned at 7:30 p.m. (Denise/Heather).

Respectfully submitted: Gail Hohenstein, clerk

Next meeting: February 8 at 6 p.m.

Upcoming Prayer/Snack Schedule:

<u>Month</u>	<u>Prayer</u>	<u>Snack</u>
February 8	Beth	Gail
March 14	Denise	Denise
April 11	Jammie	

Union Congregational United Church of Christ - Green Bay WI
Treasurer's Report as of December 2023 (Treasurer Budget Report)

Thursday, January 11, 2024

Page 1 of 1

Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
Incomes						
General Operating Fund						
	Total General Operating Fund	\$56,584	\$392,172	\$433,100	(\$40,927)	\$433,100
Stewardship Ministry						
	Total Stewardship Ministry	\$3,285	\$6,757	\$4,500	\$2,257	\$4,500
General - Non Operating Fund						
	Total General - Non Operating Fund	\$24	\$11,423	\$10,050	\$1,373	\$10,050
	Total Incomes	\$59,893	\$410,353	\$447,650	(\$37,296)	\$447,650
Expenses						
General Fund - Designated						
	Total General Fund - Designated	\$0	\$0			
General Operating Fund Administrative						
	Total Administrative	\$8,100	\$86,156	\$77,400	\$7,095	\$77,400
Facilities						
	Total Facilities	\$3,925	\$35,776	\$40,150	(\$4,373)	\$40,150
Senior Pastor Expenses						
	Total Senior Pastor Expenses	\$16,093	\$142,393	\$141,812	\$581	\$141,812
Associate Pastor Expenses						
	Total Associate Pastor Expenses	\$0	\$8	\$88	(\$80)	\$88
Lay Staff Expenses						
	Total Lay Staff Expenses	\$12,567	\$151,590	\$166,960	(\$15,369)	\$166,960
	Total General Operating Fund	\$40,687	\$415,925	\$426,410	(\$12,145)	\$426,410
Worship Ministry						
	Total Worship Ministry	\$639	\$6,112	\$8,300	(\$2,187)	\$8,300
Stewardship Ministry						
	Total Stewardship Ministry	(\$265)	\$3,918	\$900	\$3,018	\$900
Inreach Ministry						
	Total Inreach Ministry	(\$223)	\$943	\$3,275	(\$2,331)	\$3,275
Education Ministry						
	Total Education Ministry	\$1,072	\$7,090	\$6,365	\$725	\$6,365
Outreach Ministries						
Outreach B						
	Total Outreach B	\$2,093	\$14,559	\$15,600	(\$1,040)	\$15,600
	Total Outreach Ministries	\$2,093	\$14,559	\$15,600	(\$1,040)	\$15,600
	Total Expenses	\$44,004	\$448,550	\$460,850	(\$13,960)	\$460,850
	Difference	\$15,889	(\$38,196)	(\$13,200)		(\$13,200)

Union Congregational United Church of Christ - Green Bay WI

2024 Budget Report

Account #	Account Name	2023 Budget	2023 Actual	2024 Actual
Incomes				
General Operating Fund				
	Total General Operating Fund	\$433,100.00	\$382,172.00	\$405,500.00
Stewardship Ministry				
	Total Stewardship Ministry	\$4,500.00	\$3,185.00	\$3,000.00
General - Non Operating Fund				
	Total General - Non Operating Fund	\$10,000.00	\$11,423.00	\$12,000.00
	Total Incomes	\$447,600.00	\$410,353.00	\$420,500.00
Expenses				
General Operating Fund				
Administrative				
	Total Administrative	\$77,400.00	\$68,158.00	\$87,952.00
Facilities				
	Total Facilities	\$40,150.00	\$35,778.00	\$38,960.00
Senior Pastor				
	Total Senior Pastor Expenses	\$141,912.00	\$142,392.00	\$147,742.00
Lay Staff Expense				
	Total Lay Staff Expenses	\$166,960.00	\$151,590.00	\$168,222.00
	Total General Operating Fund	\$426,410.00	\$415,928.00	\$442,719.00
Worship Ministry				
	Total Worship Ministry	\$10,100.00	\$7,312.00	\$8,936.00
Stewardship				
	Total Stewardship Ministry	\$900.00	\$34.00	\$900.00
Interden				
	Total Interden Ministry	\$3,275.00	\$843.00	\$2,875.00
Education Ministry				
	Total Education Ministry	\$5,365.00	\$7,080.00	\$7,115.00
Outreach Ministries				
	Total Outreach Ministries	\$15,800.00	\$14,359.00	^{15,600} \$15,102.00
	Total Expenses	\$462,562.00	\$448,552.00	\$478,859.00