

**UNION CONGREGATIONAL UNITED CHURCH OF CHRIST
COMMON MINISTRY
MINUTES OF THE MEETING OF AUGUST 10, 2023**

Present:

Absent:

| | | | |
|----------------------------|----------------------|------------------------------------|--|
| Pastors | Bridget Flad Daniels | | |
| Moderator | | Tim Harder | |
| Vice Moderator | Heather Collins | | |
| Treasurer | Sandy Polarek | | |
| Clerk | Gail Hohenstein | | |
| Education | Beth Piontek | | |
| Gifts & Memorials | Kathy Baldwin | Dan Pagel | |
| Inreach & Membership | Denise Olson | | |
| Outreach | Jammie VerGiesen | | |
| Stewardship | Clay Reese | | |
| Worship | Zoe Harkoff | | |
| Communications Coordinator | | Ruth Homrighaus Mary Ann Hudson | |
| JOSHUA Liaison | Steve Hartman | | |
| Guest(s) | | | |

*HOW DOES WHAT WE AS COMMON MINISTRY ARE DOING AFFECT THE
CHURCH'S RACIAL AND SOCIAL JUSTICE WORK?*

Vice Moderator Heather Collins called the meeting to order at 6:05 p.m.

Gathering Prayer: Denise shared a prayer.

Additions to the Agenda: None.

JOSHUA Report: Steve reported on JOSHUA's summer activities, which included sponsoring a table at the We All Rise Juneteenth event, the mobile solitary confinement event, a prison doula project (in cooperation with FREE) dealing with women bearing children in prison, and an Art Garage project writing letters to people who are incarcerated. JOSHUA continues to look for ways to connect with other groups.

Upcoming JOSHUA events:

Electronics Recycling (9/16)

Hosting the Divine Ambiguity Art Exhibit at Resurrection Parish

Annual Meeting (11/11 with a focus on food justice)

Interest in opposing Christian Nationalism

Driver's License Bill SB78 allowing undocumented immigrants to get driver's licenses

Reviewing and reworking bylaws for the organization

Congregational Joys and Concerns: Joys and concerns were shared.

Minister's Report: In addition to the work she undertakes with the various Ministries, Bridget reported that pastoral care has taken up a good amount of time this summer. Nursery is in need of additional staffing. In the meantime, Bridget may ask families who utilize the nursery share in the staffing as the 2nd adult. The person scheduled to facilitate the retreat is not going to be able to do it; Bridget will handle it. Parson's Purse is in need of funds. Funds go to many things, including hotel stays, gas cards, prescription copays, clothing items, etc. Last year there were also lots of requests for energy assistance. Thanks to Beth for helping to connect her with a person who will do ALICE (active shooter) training. CM discussed and determined that a Sunday after worship would be best to hold the training. Clay volunteered to write a Friday email article in September.

Clerk's Report

The minutes for the regular meeting of June 8 were approved (Kathy/Denise).

Treasurer's Report

Sandy distributed the regular financial reports for July (attached). June income was higher than anticipated. Things are pretty stable. Capital campaign accounting is taking some time, so Katrina's hours may be a little bit higher. Accepted (Jammie/Denise).

Sandy added a report on the Killoran Scholarship. She reported on the students who are receiving scholarship funds. We have now given away more than the original principal. Committee members include Sandy, Mary Garber, Kris Vespia, Jeff Zahn, Betty Bienash, and Heather Collins.

New Business: None.

Continuing Business

- Capital Campaign Update: Capital Campaign is going strong. As of the end of July, \$568,000 has been pledged, and \$108,000 received after paying for the new door, and not including the gift from Gifts & Memorials (funds to pay the James Co). 19% of pledges have come in, which the James Company would consider quite healthy.

Stewardship moved approval to expend funds for three critical Capital Campaign projects as follows:

- Up to \$75,000 for the church hall roof project
- Up to \$35,000 for the elevator repair and other critical elevator maintenance projects
- Up to \$16,000 for tuckpointing

The request was approved (Second Beth).

- Generosity Team Update: The Team has been very busy working on the annual pledge campaign. The campaign will have a brochure, and rather than the usual testimonials, will have 5 events after worship with the theme, "A Season of Love in Action":
 - 10/1 Impactful Conversations
 - 10/8 Heifer
 - 10/15 Immigration Advocacy
 - 10/22 Sherry Warren UCC Minister for Women and Gender Justice talking about its Love is Louder campaign
 - 10/29 Music ministry project.
- Belonging Conversation: Zoe shared the Worship Ministry idea of a "Virtual Usher" to welcome and connect with people in the live stream.

Ministry Reports (unless covered in Ministry meeting minutes)

EDUCATION

Reunion Sunday will be 9/17 and will also be the first day of Faith Formation. Youth groups will meet the following Wednesday. Still looking for folks to assist with the Wednesday youth groups. Working on getting Sunday morning programming for the youth and Safe Church education.

GIFTS & MEMORIALS

No report.

MEMBERSHIP & INREACH

The coffee hour in the English Room is going well. Regular coffee hour will start after Reunion Sunday, which will include a potluck. Moon Beach retreat is coming up. Working on proposed t-shirt design. Bridget showed general proposed designs, which were approved (Gail/Sandy). New Member sessions will be held in October. Women's Advent in December is being planned (12/4). Encouraging newer members and visitors to come to the Women's Event is a good idea for "belonging."

OUTREACH

Migration Advocacy has requested help with Emergency Resource Network (emergency needs on behalf of COMSA and Casa Alba Melanie to include such things as transportation, clothing, temporary shelter, and emergency supply backpacks). Jammie, on behalf of Outreach, moved that Union serve as the first church in this effort. Approved.

Outreach plans a monthly game night for families, which will be co-sponsored by The Pride Center. Dates will be worked out with Eric in the church office (it's been noted that the 2nd and 4th Wednesday of each month could work well around other church programming).

STEWARDSHIP

There has been lots of committee work. Thanks to Kathy Siefert and Cathy Putman for all the garden work. Next work day is 9/16.

WORSHIP

Zoe shared the list of guest preachers coming up. A couple of new faces have volunteered for the AV team.

Communications Report: None.

Adjournment

Motion to adjourn was approved (Clay/Zoe). After prayer, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Gail Hohenstein
Clerk

Next meeting: September 14 at 6 p.m.

Upcoming Prayer/Snack Schedule:

| <u>Month</u> | <u>Prayer</u> | <u>Snack</u> |
|---------------------|---------------|--------------|
| September | Clay | Clay |
| October | | |
| November | | |
| December | | |
| January 2024 | | |
| | | |

Union Congregational United Church of Christ - Green Bay WI
Treasurer's Report as of June 2023 (Treasurer Budget Report)

Tuesday, August 1, 2023

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| Account # | Account Name | Period Activity | YTD Balance | Budget YTD | Over/Under YTD+(-) | Annual Budget |
|------------------------------|------------------------------------|-----------------|--------------|--------------|--------------------|---------------|
| Incomes | | | | | | |
| General Operating Fund | | | | | | |
| | Total General Operating Fund | \$34,400.05 | \$207,307.16 | \$216,546.00 | (\$9,238.84) | \$433,100.00 |
| Stewardship Ministry | | | | | | |
| | Total Stewardship Ministry | \$0.00 | \$133.18 | \$2,250.00 | (\$2,116.82) | \$4,500.00 |
| General - Non Operating Fund | | | | | | |
| | Total General - Non Operating Fund | \$4,300.00 | \$9,599.65 | \$5,022.00 | \$4,577.65 | \$10,050.00 |
| | Total Incomes | \$38,700.05 | \$217,039.99 | \$223,818.00 | (\$6,778.01) | \$447,650.00 |
| Expenses | | | | | | |
| General Operating Fund | | | | | | |
| Administrative | | | | | | |
| | Total Administrative | \$6,277.45 | \$36,329.37 | \$38,700.00 | (\$4,031.63) | \$77,400.00 |
| Facilities | | | | | | |
| | Total Facilities | \$664.46 | \$23,581.77 | \$20,073.00 | \$3,508.77 | \$40,150.00 |
| Senior Pastor Expenses | | | | | | |
| | Total Senior Pastor Expenses | \$7,514.45 | \$65,470.47 | \$68,910.00 | (\$3,439.53) | \$141,812.00 |
| Associate Pastor Expenses | | | | | | |
| | Total Associate Pastor Expenses | \$0.00 | \$8.00 | \$48.00 | (\$40.00) | \$100.00 |
| Lay Staff Expenses | | | | | | |
| | Total Lay Staff Expenses | \$7,291.92 | \$72,457.43 | \$82,980.00 | (\$10,522.57) | \$166,960.00 |
| | Total General Operating Fund | \$21,748.28 | \$197,847.04 | \$210,711.00 | (\$14,524.96) | \$426,422.00 |
| Worship Ministry | | | | | | |
| | Total Worship Ministry | \$497.21 | \$4,613.94 | \$4,158.00 | \$455.94 | \$8,300.00 |
| Stewardship Ministry | | | | | | |
| | Total Stewardship Ministry | \$0.00 | \$0.00 | \$450.00 | (\$450.00) | \$900.00 |
| Inreach Ministry | | | | | | |
| | Total Inreach Ministry | \$199.01 | \$690.81 | \$1,638.00 | (\$947.19) | \$3,275.00 |
| Education Ministry | | | | | | |
| | Total Education Ministry | \$387.39 | \$3,015.52 | \$3,278.00 | (\$262.48) | \$6,365.00 |
| Outreach Ministries | | | | | | |
| Outreach B | | | | | | |
| | Total Outreach B | \$1,000.00 | \$5,839.00 | \$7,800.00 | (\$1,961.00) | \$15,600.00 |
| | Total Outreach Ministries | \$1,000.00 | \$5,839.00 | \$7,800.00 | (\$1,961.00) | \$15,600.00 |
| | Total Expenses | \$23,831.89 | \$212,006.31 | \$228,035.00 | (\$17,689.69) | \$460,862.00 |
| | Difference | \$14,868.16 | \$5,033.68 | (\$4,217.00) | | (\$13,212.00) |

Union Congregational United Church of Christ - Green Bay WI
Treasurer's Report as of July 2023 (Treasurer Budget Report)

Wednesday, August 9, 2023

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| Account # | Account Name | Period Activity | YTD Balance | Budget YTD | Over/Under YTD+(-) | Annual Budget |
|------------------------------|------------------------------------|-----------------|--------------|---------------|--------------------|---------------|
| Incomes | | | | | | |
| General Operating Fund | | | | | | |
| | Total General Operating Fund | \$18,724.97 | \$240,027.13 | \$240,637.00 | (\$609.87) | \$433,100.00 |
| Stewardship Ministry | | | | | | |
| | Total Stewardship Ministry | \$0.00 | \$237.62 | \$2,625.00 | (\$2,387.38) | \$4,500.00 |
| General - Non Operating Fund | | | | | | |
| | Total General - Non Operating Fund | \$1,800.00 | \$11,399.65 | \$5,859.00 | \$5,540.65 | \$10,050.00 |
| | Total Incomes | \$20,524.97 | \$251,664.40 | \$249,121.00 | \$2,543.40 | \$447,650.00 |
| Expenses | | | | | | |
| General Operating Fund | | | | | | |
| Administrative | | | | | | |
| | Total Administrative | \$8,476.26 | \$46,295.46 | \$45,150.00 | (\$515.54) | \$77,400.00 |
| Facilities | | | | | | |
| | Total Facilities | \$960.34 | \$24,542.11 | \$22,866.00 | \$1,676.11 | \$40,150.00 |
| Senior Pastor Expenses | | | | | | |
| | Total Senior Pastor Expenses | \$11,916.05 | \$81,210.12 | \$80,395.00 | \$815.12 | \$141,812.00 |
| Associate Pastor Expenses | | | | | | |
| | Total Associate Pastor Expenses | \$0.00 | \$8.00 | \$56.00 | (\$48.00) | \$100.00 |
| Lay Staff Expenses | | | | | | |
| | Total Lay Staff Expenses | \$12,211.88 | \$90,325.55 | \$96,810.00 | (\$6,484.45) | \$166,960.00 |
| | Total General Operating Fund | \$33,564.53 | \$242,381.24 | \$245,277.00 | (\$4,556.76) | \$426,422.00 |
| Worship Ministry | | | | | | |
| | Total Worship Ministry | \$293.02 | \$4,906.96 | \$4,851.00 | \$55.96 | \$8,300.00 |
| Stewardship Ministry | | | | | | |
| | Total Stewardship Ministry | \$0.00 | \$0.00 | \$525.00 | (\$525.00) | \$900.00 |
| Inreach Ministry | | | | | | |
| | Total Inreach Ministry | \$0.00 | \$690.81 | \$1,911.00 | (\$1,220.19) | \$3,275.00 |
| Education Ministry | | | | | | |
| | Total Education Ministry | \$370.00 | \$3,663.02 | \$3,791.00 | (\$127.98) | \$6,365.00 |
| Outreach Ministries | | | | | | |
| Outreach B | | | | | | |
| | Total Outreach B | \$1,085.00 | \$6,924.00 | \$9,100.00 | (\$2,176.00) | \$15,600.00 |
| | Total Outreach Ministries | \$1,085.00 | \$6,924.00 | \$9,100.00 | (\$2,176.00) | \$15,600.00 |
| | Total Expenses | \$35,312.55 | \$258,566.03 | \$265,455.00 | (\$8,549.97) | \$460,862.00 |
| | Difference | (\$14,787.58) | (\$6,901.63) | (\$16,334.00) | | (\$13,212.00) |