

**UNION CONGREGATIONAL UNITED CHURCH OF CHRIST
COMMON MINISTRY
MINUTES OF THE MEETING OF FEBRUARY 9, 2023**

Present:

Absent:

Pastors	Bridget Flad Daniels		
Moderator	Tim Harder		
Vice Moderator	Heather Collins		
Treasurer	Sandy Polarek		
Clerk		Gail Hohenstein	
Education	Benny Rieth		
Gifts & Memorials		Kathy Baldwin	
Inreach & Membership	Denise Olson		
Outreach	Jammie VerGiesen	Christie Reese	
Stewardship		Clay Reese	
Worship	Zoe Harkoff		
Communications Coordinator			
JOSHUA Liaison			
Guest(s)	Barbara McClure Lukens		

*HOW DOES WHAT WE AS COMMON MINISTRY ARE DOING AFFECT THE
CHURCH'S RACIAL AND SOCIAL JUSTICE WORK?*

Meeting held via Zoom due to forecast inclement weather.
Moderator Tim Harder called the meeting to order at 6:03 p.m.

Gathering Prayer: Tim

Additions to the Agenda: Common Ministry Orientation. Tim welcomed Jammie and Zoe and thanked them for joining Common Ministry. Ministry minutes, send to Bridget for review before sending out to CM. Helpful to have someone from each ministry at CM. If no one can attend, please let Bridget know what should be shared at CM.

Congregational Joys and Concerns: Joys and concerns were shared.

Minister's Report: In addition to the work that will be reported in the Ministry reports and minutes, Bridget has been spending time on the Capital Campaign. She will put the results of the Annual Meeting vote to undertake a Capital Campaign in the weekly email. Divine Ambiguity art exhibit has arrived and will be set up this week. There was a JOSHUA prayer vigil today. The NE Association annual meeting is 4/22. Bridget is looking for 2 to attend as reps for the church. The WI Conference annual meeting will be held on 6/9-11 at the Green Lake Conference Center. Bridget is on planning committee. Let Tim and Bridget know if wish to attend. We have 1 representative and are looking for 2nd. More can attend, they just would not be able to vote at the meeting. The Friday Blast lead article author for early March will be Jammie VerGiesen. Bridget challenged all ministries to "tithe" membership to their ministry. Each ministry is asked to recruit new (at least 1 this year) for your ministry. Over time this will make a difference.

Clerk's Report

The minutes for the regular meeting of January 12, 2023, were approved. (Denise/Jammie)

E-vote: To approve the expenditure of \$650 to come out of the Betty Brown estate donation for the Divine Ambiguity art show was approved.

Treasurer's Report

Sandy distributed the regular financial report (attached).

Income includes pre-pledges received for 2023. Sandy noted that the budget forecast is divided in 12 parts (still "weighted" but not a different percentage of the budget each month as in years past). The report was approved. (Heather/Zoe)

New Business

- Banking resolutions (attached) were approved (Jammie/Benny)
- Annual meeting review – ZOOM was awkward. 5 households participated via zoom. Tim asked for thoughts regarding whether need to provide ZOOM next year, or what other options/thoughts people had as Capital Campaign will not be on agenda next year. Consensus was that we do not need to have a Zoom option next year. Tim shared that one member raised

the concern that they thought people should be able to vote remotely. As our by-laws specifically note that we follow Robert's Rules of Order and Robert's Rules do not allow for absentee voting, it would need bylaw change. CM did not chose to pursue at this time.

- Common Ministry Retreat – Bridget is working with Benny on the retreat. They will be incorporating Benny's doctoral research, centered on creating a sense of belonging, into the retreat. Bridget shared that she firmly believes that the value added of being part of church family is the feeling of belonging, connectiveness. The retreat will focus on how we can foster and encourage that sense of belonging. After discussion with those at the Common Ministry meeting, the proposed date for the retreat is Sunday afternoon March 5. (Bridget will talk to ministries not in attendance to see if this date will work.) The retreat will be for a couple of hours and will begin after Coffee Hour, Bridget will provide more information.
- Italian Club October events (3rd and 28th) wine request. Motion allow Italian Club to serve wine at their October events (Denise/Zoe) passed.

Continuing Business:

- Capital Campaign Leadership: Barbara McClure Lukens was introduced as the Chair of the Capital Campaign Core Team and thanked for her willingness to take on this role. Barbara reported that the core team is: Barbara (chair), Tim Harder, Bridget Flad Daniels, Ed Tucker, Lou Norsetter, Jeff Gibson, Jeff Carels, Mary Hemminger and Deb Rose. Core team will meet with James Company throughout the campaign. The Core Committee has had their first meeting. The campaign timeline was laid out- planning will occur during Lent, campaign rollout shortly after Easter, and June 11 will be Commitment Sunday. They are working on the theme and logo. Bridget shared that this will be an "All church, all in" campaign. All ministries will be asked to help. A member of the Core team will connect with every ministry to work together on how that ministry will participate in the campaign.
- Generosity Team Update: no update
- In-Person Ministry Task Force: no update

Ministry Reports (unless covered in Ministry meeting minutes)

EDUCATION – meeting moved to next week. Field trips coming up this semester for Youth Group and Confirmation class. Michael Lukens is leading a Lenten film and discussion series on Sunday nights.

GIFTS & MEMORIALS

MEMBERSHIP & INREACH Denise reported that the Easter Breakfast will be resumed this year. New Member classes will be in April with New Member Sunday in May.

OUTREACH – Jammie thanked Mary Hemminger for her ongoing commitment and contribution to doing such a wonderful job on Blessing Box. She does amazing work with this. This coming Sunday will be a Souper Bowl lunch – fundraiser for Souper Cooks NEW Community Shelter meals. Homeless Spring Hygiene drive is underway (donation box in coatroom).

STEWARDSHIP

WORSHIP Zoe reported that the MLK Jr. Day Service Offering of \$839 was received and sent to We All Rise. Worship Ministry is preparing for Lent and Easter services.

JOSHUA Report: Steve Hartman's written report was shared with CM (attached).

Communications Report: Ruth and Mary Ann are working with Bridget on a press release for the Divine Ambiguity Art exhibit. Bridget asked that we Please share (when see come through our feeds).

Adjournment

Motion to adjourn was approved (Sandy/Jammie). After prayer, the meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Heather Collins
Acting Clerk

March 9, 2023 6 p.m.
Prayer: Heather
Treats: Heather

Banking Resolutions:

BE IT RESOLVED THAT

Bridget Flad Daniels, Senior Pastor and Sandra Polarek, Treasurer, of Union Congregational United Church of Christ ("Church"); are hereby authorized to make withdrawals from the Church's line of credit account (account numbers blocked for security purposes) with Associated Bank, N.A. ("Bank") and all such persons are granted access to all information and records pertaining to such account; and

Bridget Flad Daniels, Senior Pastor; Sandra Polarek, Treasurer; Tim Harder, Moderator; and Clay Reese, Stewardship Ministry Chair of the Church are authorized to sign checks and make withdrawals from the Church's checking account (account numbers blocked for security purposes) and money market account (account numbers blocked for security purposes) with the Bank and all such persons are granted access to all information and records pertaining to such account; and

Bridget Flad Daniels, Senior Pastor and either Tim Harder, Moderator; Clay Reese, Stewardship Ministry Chairperson; Sandra Polarek, Treasurer of the Church are hereby authorized to sell, assign and endorse for transfer, certificates representing stocks, bonds, or other securities now registered, or hereafter registered in the name of the Church; and all such persons are granted access to all information and records pertaining to such stocks, bonds or other securities.

Bridget Flad Daniels, Senior Pastor; Tim Harder, Moderator; Clay Reese, Stewardship Ministry Chairperson; Sandra Polarek, Treasurer; and Katrina Catteruccia, Financial Secretary of the Church are hereby authorized to sell, assign and endorse solely for the purpose of transfer into the Church's checking account (account numbers blocked for security purposes), certificates representing stocks, bonds, or other securities now registered, or hereafter registered in the name of the Church and are granted access to all information and records pertaining to such stocks, bonds or other securities.

Katrina Catteruccia, Financial Secretary of the Church is granted access to all information and records pertaining to the above-named accounts.

BE IT RESOLVED THAT

Bridget Flad Daniels, Senior Pastor, and either Tim Harder, Moderator, Clay Reese, Stewardship Ministry Chairperson, or Sandra Polarek, Treasurer, are hereby authorized to sell, assign and endorse for transfer, certificates representing stocks, bonds, or other securities now registered, or hereafter registered in the name of Union Congregational United Church of Christ; and are granted access to all information and records pertaining to such stocks, bonds or other securities.

Katrina Catteruccia, Financial Secretary is granted access to all information and records pertaining to such stocks, bonds or other securities.

BE IT RESOLVED THAT

Bridget Flad Daniels, Senior Pastor, is hereby authorized to sign checks and make withdrawals from the Church's checking account (account numbers blocked for security purposes) with Associated Bank, and is granted access to all information and records pertaining to such account.

Katrina Catteruccia, Financial Secretary is granted access to all information and records pertaining to such account.

Housing Allowance Resolution:

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income (in computing federal income taxes) a church-designated allowance paid as part of their compensation to the extent it is used by for actual expenses in owning or renting a home; and

Whereas, the Rev. Bridget Flad Daniels is compensated by Union Congregational United Church of Christ exclusively for the services as a minister of the gospel; and

Whereas, Union Congregational United Church of Christ does not provide the Rev. Bridget Flad Daniels with a parsonage, therefore, it is hereby resolved that:

the total compensation for housing and salary paid to the Rev. Bridget Flad Daniels for calendar year 2023 shall be \$84,404 of which \$36,294 (43%) is hereby designated to be a housing allowance, and

the designation of \$36,294 as a housing allowance shall apply to calendar year 2023 and all future years unless otherwise provided.

Joshua Report

As I begin my term as Union's representative to the JOSHUA board, I want to express my appreciation for the opportunity to serve in this way. This term begins with an exciting fresh start as the board of JOSHUA is in the final process of searching for a new Community Organizer. I was able to participate in the search process and was pleased to find that we received 18 valid applications for the part time position. I hope to have more information to share in the near future. For now, we continue with efforts in Environmental Justice, Transformational Justice and the newly formed Immigration Task Force.

Sincerely,
Steve

Steve Hartman
920-246-7539 (C)
sbhartman@gmail.com

Union Congregational United Church of Christ - Green Bay WI
Treasurer's Report as of January 2023 (Treasurer Budget Report)

Wednesday, February 8, 2023

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Account #	Account Name	Period Activity	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
Incomes						
General Operating Fund						
	Total General Operating Fund		\$76,774.10	\$76,774.10	\$36,091.00	\$40,683.10
						\$433,100.00
Stewardship Ministry						
	Total Stewardship Ministry		\$0.00	\$0.00	\$375.00	(\$375.00)
						\$4,500.00
General - Non Operating Fund						
	Total General - Non Operating Fund		\$3,800.00	\$3,800.00	\$837.00	\$2,963.00
						\$10,050.00
	Total Incomes		\$80,574.10	\$80,574.10	\$37,303.00	\$43,271.10
						\$447,650.00
Expenses						
General Operating Fund						
Administrative						
	Total Administrative		\$2,734.13	\$2,734.13	\$6,450.00	(\$3,715.87)
						\$77,400.00
Facilities						
	Total Facilities		\$1,804.11	\$1,804.11	\$3,898.00	(\$2,093.89)
						\$40,150.00
Senior Pastor Expenses						
	Total Senior Pastor Expenses		\$10,884.15	\$10,884.15	\$11,485.00	(\$600.85)
						\$141,812.00
Associate Pastor Expenses						
	Total Associate Pastor Expenses		\$8.00	\$8.00	\$8.00	\$0.00
						\$100.00
Lay Staff Expenses						
	Total Lay Staff Expenses		\$11,653.44	\$11,653.44	\$13,830.00	(\$2,176.56)
						\$166,960.00
	Total General Operating Fund		\$27,083.83	\$27,083.83	\$35,671.00	(\$8,587.17)
						\$426,422.00
Worship Ministry						
	Total Worship Ministry		\$229.17	\$229.17	\$693.00	(\$463.83)
						\$8,300.00
Stewardship Ministry						
	Total Stewardship Ministry		\$0.00	\$0.00	\$75.00	(\$75.00)
						\$900.00
Inreach Ministry						
	Total Inreach Ministry		\$45.26	\$45.26	\$273.00	(\$227.74)
						\$3,275.00
Education Ministry						
	Total Education Ministry		\$44.53	\$44.53	\$513.00	(\$468.47)
						\$6,365.00
Outreach Ministries						
Outreach B						
	Total Outreach B		\$0.00	\$0.00	\$1,300.00	(\$1,300.00)
						\$15,600.00
	Total Outreach Ministries		\$0.00	\$0.00	\$1,300.00	(\$1,300.00)
						\$15,600.00
	Total Expenses		\$27,402.79	\$27,402.79	\$38,525.00	(\$11,122.21)
						\$460,862.00
	Difference		\$53,171.31	\$53,171.31	(\$1,222.00)	(\$13,212.00)