

UNION CONGREGATIONAL UNITED CHURCH OF CHRIST
COMMON MINISTRY
MINUTES OF THE MEETING OF September 7, 2022

Present:

Absent:

Pastors	Bridget Flad Daniels		
Moderator	Tim Harder		
Vice Moderator	Heather Collins		
Treasurer	Sandy Polarek		
Clerk		Gail Hohenstein	
Education	Benny Rieth		
Gifts & Memorials		Paco Espinosa	
Inreach & Membership		Denise Olson	
Outreach	Achim Seifert	Christie Reese	
Stewardship		Clay Reese	
Worship	Betty Bienash		
Communications Coordinator			
JOSHUA Liaison	Jeff Gibson		
Guest(s)			

How does what we as Common Ministry affect the church's racial and social justice work?

Meeting held in person in the Chapel Classroom.

Moderator Tim Harder called the meeting to order at 6:00 p.m.

Gathering prayer – Betty shared a reading and prayer.

Congregational Joys and Concerns Joys and concerns were shared

Minister Report Bridget reported that volunteers were needed for PRIDE Alive on Saturday September 24. There are 2-hour shifts at the Union's booth. She has spent much of her time on staffing. Haley Steele started as Interim Music Director (started last Sunday, September 4) and has agreed to be on staff through the end of January 2023. During that time, the plan is for listening sessions about the music program with both the church at large and folks involved in the music program to help hone the position description and then work on a long-term hire. After the search committee has met and done their preliminary work, they will come to CM with their recommendation to either hire Haley for the permanent FT position or to search further. The Search Committee will consist of 1 member each from music ministry team and one from the personnel committee. Bridget has an interview scheduled next week for a candidate to fill the Sexton position. While we await a hire, she has walked through with 4 commercial clearing companies to serve as interim. Received one bid and hoping to get at least one more. Stewardship will decide when to move forward. Nursery has been difficult to staff. There is only 1 remaining staff member. Bridget has offered the position to 6 people, only one has shown up to work. Bridget thinks that we're not getting a response due to a very small ask (2 hours week). May need to ask parents or church members to help if she is unable to hire the help we need. She has reached out to Ryan Reith (Personnel Comm) for recommendation on staff increase for 2023 to start the budget process. Personnel and Sandy as Treasurer will come back to CM with recommendation. Health Insurance is going up 8.5%. Bridget asked everyone that during this time when the church is without FT maintenance, as you see something that needs to be done, please help take care of it. Only 1 volunteer (a new member) has come forward to wake up the church.

Bridget asked CM if any could at least take one Sunday. Email Bridget if can take a Sunday. Requesting ministry to write weekly blast one week each month. Achim volunteered to take care of September 30.

Clerk's Report The minutes for the regular meeting of August 11, 2022 were approved (Betty/Sandy).

Treasurer's Report Sandy provided the information from the attached report. The report was accepted (Achim/Benny). Bridget has changed what is being reported in bulletin, adding expenses in addition to income. She is asking for feedback to see if this is better communication. Please provide Bridget any suggestions for changes. Budget billing for WPS has increased. There still may be an adjustment at the end of the year.

New Business

- A request to serve wine with Church Hall rental was received. The Italian American Club is looking to rent the church hall for a festival of Italian Music. They are looking to serve wine and cheese. A motion to allow NEW Italian Club to serve wine at their event (Sandy/Betty) was passed.

Continuing Business

- In-Person Ministry Task Force – Betty reported that the Task Force met to update language to reflect most recent CDC recommendations and color coordinated signs to indicate COVID activity level at doors.
- Capital campaign update – Tim and Bridget shared the brochure for the Feasibility Study. Tim shared the preliminary proposed plan and discussed adding a mission component to the Capital campaign. The mission portion is tentatively suggested to be \$15,000 with 3 components – educational organization, racial and social justice organization, and Union's feeding ministries. The goal is to also have a capital maintenance fund to draw on when future projects come up that need to be done but are not in budget. Thank you to Mary Hemminger for all her work to put together the Feasibility brochure. The brochure will go out with the annual budget pledge campaign mailing on September 21. That mailing will include the brochure, pledge cards, and a letter describing both annual pledge campaign and feasibility study for capital campaign. The packet will be physically mailed once and then referred to again in weekly emails. The Feasibility study will include: the pamphlet, listening sessions, a survey, and 2 dozen households where the James Company will do personal interviews. After that, the James Company will prepare a report to CM for consideration as to whether to go forward with Capital campaign. The report is expected by the end of November. Common Ministry will discuss during the December meeting and potentially call a congregational meeting to approve going ahead with a campaign. The Capital Campaign, if approved, would begin in 2023 as early as is feasible. Motion to approve the Feasibility Study brochure and its contents (Achim/Benny) was passed.
- Generosity Team update – Bridget reported the group is working in parallel with feasibility team. They will be making some phone calls as a part of the pledge campaign (both before campaign and reminder calls).
- Assistant Pastor search - no update

Ministry Reports

- Education - Benny reported Reunion Sunday is 9/18. Bibles are to be given out. Safe Church training will be done virtually this year. They are still looking for Faith Formation teachers.
- Gifts & Memorials - no report
- Membership & In Reach – New Member classes will be October 11 at 6:30 and October 19 at 5:30. Tim circulated the sign-up sheet for CM members to attend one of the sessions.
- Outreach – Achim reported Saturday is Stock the Box. They are looking for a new EPH liaison. Blessing Box spends about \$550-\$600/month, in addition to food donated. Outreach will be asking for additional funds as the Blessing Box fund is running low. No one signed up for Feed My Starving Children.

- Stewardship – no additional items to present.
- Worship – Betty thanked everyone who responded to Communion survey. Around 2/3rds of the respondents expressed desire to return to in-pews Communion. The first Sunday of the change will be September 18. There will also be sealed packets available at the doors for anyone who prefers to continue to use them. A communication will go out for request for Communion servers and regarding new process. Betty Bienash will coordinate Communion servers. Contact her if interested.

Joshua Report - Jeff distributed report. Highlighted electronics recycle, Joshua annual meeting and Chile sale.

Communications Report - no report.

Motion to adjourn following closing prayer (Achim/Sandy)

Respectfully submitted,

Heather Collins
Vice Moderator

Next Meeting October 13 at 6 p.m.
Prayer – Denise Olson

Future Prayers:

October	Denise
November	Achim
December	Clay
January	
February	

Union Congregational United Church of Christ - Green Bay WI
Treasurer's Report as of August 2022 (Treasurer Budget Report)

Wednesday, September 7, 2022

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
Incomes							
General Operating Fund							
	Total General Operating Fund	\$27,177.46	\$27,274.00	\$262,790.58	\$309,596.00	(\$46,805.42)	\$433,100.00
Stewardship Ministry							
	Total Stewardship Ministry	\$0.00	\$1,250.00	\$201.76	\$2,500.00	(\$2,298.24)	\$7,500.00
General - Non Operating Fund							
	Total General - Non Operating Fund	\$600.00	\$504.00	\$7,071.64	\$4,034.00	\$3,037.64	\$6,050.00
	Total Incomes	\$27,777.46	\$29,028.00	\$270,063.98	\$316,130.00	(\$46,066.02)	\$446,650.00
Expenses							
General Operating Fund							
Administrative							
	Total Administrative	\$7,427.44	\$5,535.00	\$49,181.95	\$44,280.00	\$1,073.15	\$66,428.00
Facilities							
	Total Facilities	\$1,885.07	\$2,364.00	\$29,509.21	\$31,477.00	(\$1,967.79)	\$43,750.00
Senior Pastor Expenses							
	Total Senior Pastor Expenses	\$10,696.90	\$10,867.00	\$85,542.10	\$86,934.00	(\$1,391.90)	\$134,394.00
Associate Pastor Expenses							
	Total Associate Pastor Expenses	\$8.00	\$7,047.00	\$64.00	\$21,186.00	(\$21,130.00)	\$49,387.00
	Total General Operating Fund	\$29,538.72	\$37,758.00	\$259,370.56	\$286,715.00	(\$31,181.24)	\$448,199.00
Worship Ministry							
	Total Worship Ministry	\$778.09	\$729.00	\$5,531.61	\$7,057.00	(\$1,525.39)	\$10,800.00
Stewardship Ministry							
	Total Stewardship Ministry	\$0.00	\$150.00	\$60.57	\$750.00	(\$689.43)	\$3,900.00
Inreach Ministry							
	Total Inreach Ministry	\$0.00	\$339.00	\$236.35	\$2,710.00	(\$2,473.65)	\$4,075.00
Education Ministry							
	Total Education Ministry	\$90.00	\$478.00	\$2,073.43	\$4,151.00	(\$2,077.57)	\$6,165.00
Outreach Ministries							
Outreach B							
	Total Outreach B	\$1,000.00	\$1,000.00	\$10,403.00	\$11,600.00	(\$1,197.00)	\$15,600.00
	Total Outreach Ministries	\$1,000.00	\$1,000.00	\$10,403.00	\$11,600.00	(\$1,197.00)	\$15,600.00
	Total Expenses	\$31,406.81	\$40,454.00	\$277,675.52	\$312,983.00	(\$39,144.28)	\$488,739.00
	Difference	(\$3,629.35)	(\$11,426.00)	(\$7,611.54)	\$3,147.00	(\$42,089.00)	