

**UNION CONGREGATIONAL UNITED CHURCH OF CHRIST  
COMMON MINISTRY  
MINUTES OF THE MEETING OF OCTOBER 13, 2022**

**Present:**

**Absent:**

Pastors	Bridget Flad Daniels		
Moderator	Tim Harder		
Vice Moderator	Heather Collins		
Treasurer	Sandy Polarek		
Clerk	Gail Hohenstein		
Education	Beth Lyman	Benny Rieth	
Gifts & Memorials	Paco Espinosa		
Inreach & Membership	Denise Olson		
Outreach	Christie Reese	Achim Siefert	
Stewardship	Clay Reese		
Worship	Zoe Harkoff	Betty Bienash	
Communications Coordinator			
JOSHUA Liaison		Jeff Gibson	
Guest(s)			

*HOW DOES WHAT WE AS COMMON MINISTRY ARE DOING AFFECT THE  
CHURCH'S RACIAL AND SOCIAL JUSTICE WORK?*

Meeting held in person in the Chapel Classroom.  
Moderator Tim Harder called the meeting to order at 6:00 p.m.

**Gathering Prayer:** Denise offered a prayer.

**Additions to the Agenda:** None.

**Congregational Joys and Concerns:** Joys and concerns were shared.

**Minister's Report:** In addition to the work that will be reported in the Ministry reports and minutes, much of Bridget's time has been focused on the pledge campaign and the capital campaign feasibility study, as well as hiring and onboarding our new sexton, Andrew Verhulst. Tonight is the last night for the services of the commercial cleaning company. She has learned that sister church in Germany wants to send an exchange pastor for a year, and we are one of 2 possible location choices. We would need to provide housing and a car (no salary). His interests seem to line up well with our church's focus. If it works out, he would be here for the next calendar year.

**Clerk's Report**

The minutes for the regular meeting of October 13, 2022 were approved (Denise/Tim). Thanks to Heather for taking minutes at that meeting.

**Treasurer's Report**

Sandy distributed the regular financial report (attached). The report was approved (Heather/Christie). She noted there is nothing out of the ordinary this month. Sandy and Bridget have been working on the proposed budget for 2023 and it will be on the agenda for discussion at the November meeting.

**New Business**

- EPH Liaison: Thanks to Wendy Woodward for stepping up to serve as EPH Liaison. Motion for her appointment was approved (Gail/Sandy).

**Continuing Business**

- In-Person Ministry Task Force: Please thank the Task Force for their diligent work. They plan to meet 3 times a year until they are not needed any more (Nov, Feb/March, August and as needed).

- Capital Campaign Update – Feasibility Study: The listening sessions have been completed. Please make sure you have filled out survey. Next steps are telephone interviews and then the consultant's report. If the report recommends moving forward and Common Ministry approves it, a Congregational meeting will be scheduled.
- Generosity Team Update: Pledge campaign is underway, pledges coming in. The Generosity Team each called 3-4 households to talk about the campaign needs, and the feedback from the callers was that folks appreciated the conversation before sending in their pledges.
- Assistant Pastor Search: On hold.

## **Ministry Reports (unless covered in Ministry meeting minutes)**

### EDUCATION

Still looking for another person for 5<sup>th</sup> grade and up. Otherwise, things are going well. 5 youths have been in attendance for combined PF/YCA group. Confirmation starts next week.

### GIFTS & MEMORIALS

No report. Bridget asked that Paco schedule a meeting with the investment side of the Ministry.

### MEMBERSHIP & INREACH

2<sup>nd</sup> New Member orientation get-together will be 10/19 and New Member Sunday will be 11/6. The Women's Advent Event will return December 5 at 6 pm.

### OUTREACH

The Giving Tree will be giving to 7 different organizations. Gift card to students at Minoka-Hill are planned again this year. Blessing Box will be a recipient of the reverse Advent Calendar this year. 10/30 is Heifer Sunday.

### STEWARDSHIP

Our new sexton seems to be a great fit.

### WORSHIP

Holiday services are being planned for Christmas Eve. There will be no Christmas Day service even though it falls on a Sunday. The livestream from the prior night's service will be available. A pot luck jazz brunch service with Communion is planned for New Year's Day. Shaun has agreed to produce a service taped for that day for those who are on line. AV Team always looking for people to run sound and cameras on Sundays.

**JOSHUA Report:** JOSHUA organizer has resigned. An interim organizer has been appointed.

### **Communications Report:**

Thanks to Ruth for the work on recovering from a recurrent website hack. The ultimate solution may be to move to a new website host.

### **Adjournment**

Motion to adjourn was approved. After prayer, the meeting was adjourned at 6:45 p.m. (Clay/Paco).

Respectfully submitted,

Gail Hohenstein  
Clerk

Next meeting: November 10 - 6 pm  
Prayer: Achim

Future Prayers:

December	Clay
January	
February	

Union Congregational United Church of Christ - Green Bay WI  
Treasurer's Report as of September 2022 (Treasurer Budget Report)

Monday, October 10, 2022

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Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget
<b>Incomes</b>							
<b>General Operating Fund</b>							
	Total General Operating Fund	\$17,419.62	\$23,676.00	\$280,210.20	\$333,272.00	(\$53,061.80)	\$433,100.00
<b>Stewardship Ministry</b>							
	Total Stewardship Ministry	\$49.88	\$1,250.00	\$251.64	\$3,750.00	(\$3,498.36)	\$7,500.00
<b>General - Non Operating Fund</b>							
	Total General - Non Operating Fund	\$120.00	\$505.00	\$7,191.64	\$4,539.00	\$2,652.64	\$6,050.00
	<b>Total Incomes</b>	<b>\$17,589.50</b>	<b>\$25,431.00</b>	<b>\$287,653.48</b>	<b>\$341,561.00</b>	<b>(\$53,907.52)</b>	<b>\$446,650.00</b>
<b>Expenses</b>							
<b>General Operating Fund</b>							
<b>Administrative</b>							
	Total Administrative	\$5,854.67	\$5,535.00	\$55,036.62	\$49,815.00	\$1,357.99	\$66,428.00
<b>Facilities</b>							
	Total Facilities	\$2,452.53	\$2,364.00	\$31,961.74	\$33,841.00	(\$1,879.26)	\$43,750.00
<b>Senior Pastor Expenses</b>							
	Total Senior Pastor Expenses	\$10,696.90	\$10,866.00	\$96,239.00	\$97,800.00	(\$1,561.00)	\$134,394.00
<b>Associate Pastor Expenses</b>							
	Total Associate Pastor Expenses	\$8.00	\$7,051.00	\$72.00	\$28,237.00	(\$28,173.00)	\$49,387.00
	<b>Total General Operating Fund</b>	<b>\$26,365.24</b>	<b>\$38,416.00</b>	<b>\$285,735.80</b>	<b>\$325,131.00</b>	<b>(\$43,266.83)</b>	<b>\$448,199.00</b>
<b>Worship Ministry</b>							
	Total Worship Ministry	\$14.99	\$829.00	\$5,546.60	\$7,886.00	(\$2,339.40)	\$10,800.00
<b>Stewardship Ministry</b>							
	Total Stewardship Ministry	\$0.00	\$150.00	\$60.57	\$900.00	(\$839.43)	\$3,900.00
<b>Inreach Ministry</b>							
	Total Inreach Ministry	\$72.97	\$338.00	\$309.32	\$3,048.00	(\$2,738.68)	\$4,075.00
<b>Education Ministry</b>							
	Total Education Ministry	\$738.33	\$579.00	\$2,811.76	\$4,730.00	(\$1,918.24)	\$6,165.00
<b>Outreach Ministries</b>							
<b>Outreach B</b>							
	Total Outreach B	\$1,000.00	\$1,000.00	\$11,403.00	\$12,600.00	(\$1,197.00)	\$15,600.00
	<b>Total Outreach Ministries</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$11,403.00</b>	<b>\$12,600.00</b>	<b>(\$1,197.00)</b>	<b>\$15,600.00</b>
	<b>Total Expenses</b>	<b>\$28,191.53</b>	<b>\$41,312.00</b>	<b>\$305,867.05</b>	<b>\$354,295.00</b>	<b>(\$52,299.58)</b>	<b>\$488,739.00</b>
	<b>Difference</b>	<b>(\$10,602.03)</b>	<b>(\$15,881.00)</b>	<b>(\$18,213.57)</b>	<b>(\$12,734.00)</b>		<b>(\$42,089.00)</b>